

St. Michael the Archangel Men's Club By-laws

Name of the Organization

Article I – The name of the organization shall be the “**St. Michael's Men's Club**” ("SMMC")

Purpose

Article II – The purpose of the organization is to support the mission and members of St. Michael the Archangel Catholic Parish as directed by its pastor or administrator.

Duration

Article III – The organization shall continue so long as St. Michael the Archangel parish is in existence unless suppressed by the parish pastor or administrator or by a vote of 2/3 of the organization's membership at any duly noticed meeting of the organization.

Membership

Article IV – The membership of the organization shall be all men 21 years and older who are registered members of St. Michael the Archangel Parish or residing in a registered household within the boundaries of the parish or approved by vote of the membership. The membership may confer honorary membership on any individual upon a 2/3 vote of the membership assembled at any duly noticed meeting of the organization.

Officers

Article V – There shall be five officers: President, Vice-President, Treasurer, Secretary, and Program Director

1. The President shall preside over all meetings of the organization and provide leadership to the organization's activities and endeavors. The President shall be authorized to correspond with the parish pastor or administrator and other parish members with respect to business of the organization. The President is authorized to convene committees of the organization and appoint committee chairmen and members. However, the President shall not delegate to a committee any enumerated duties of his fellow officers except in case of the absence or incapacity of an officer.
2. The Vice-President shall preside over all meetings and otherwise handle the affairs of the organization in the event of the President's absence or incapacity. The Vice-President shall also arrange for proper prayers and invocations, and refreshments at all meetings and events of the organization. The Vice-President shall also perform other duties delegated to him by the President and shall assist the President in all respects.
3. The Treasurer shall be responsible for the collection and accounting of all dues and other funds of the organization, its events, committees and other organs. The Treasurer shall

present financial reports as appropriate but shall always present a budget resolution for the organization's coming fiscal year not less than 60 days before the beginning of each fiscal year and shall present an annual report of the organization's financial activities and status not more than 60 days after the end of each fiscal year. These reports shall be included in the organization's minutes.

4. The Secretary shall be responsible for keeping appropriate minutes of all the organization's meetings and shall communicate the activities and events of the organization to the pastor or administrator, the membership and the entire parish. Communications will include newsletters and website management. The Secretary shall also assist the Treasurer in the solicitation and collection of annual dues payments.
5. The Program Director shall be responsible for organizing and leading non-fundraising activities of the club, such as Retreats, workdays, and other stewardship opportunities.
6. Officers' terms shall correspond to the fiscal year of the organization. Officers' terms are two years in duration. **(initial officers are on a 1- year term)**. There shall be a term limit of two consecutive term (four years) in any one office. A person may serve in multiple offices but not concurrently. In fact a progressive promotion in officers will be encouraged.
7. Nominations for officers shall be taken at a duly noticed meeting no later than 90 days before the end of the organization's fiscal year. The Secretary shall be responsible for determining whether candidates for office are proper members of the organization. Honorary members of the organization are not qualified to serve as officers. In the event of a dispute as to a candidate's qualifications, a majority vote of the membership shall determine eligibility.
8. Election of officers shall be conducted at a duly noticed meeting no later than 30 days before the end of the organization's fiscal year.

Meetings

Article VI - The organization shall conduct no fewer than six meetings per year. Meetings shall be announced by mail, electronic mail, by posting notice in Parish Bulletin, or through the parish website no later than fifteen days before each meeting.

The assembled membership at any duly noticed meeting shall be authorized to vote on all matters of concern to the organization so long as at least 10 members of the organization are present. Members must be in good standing to vote.

Dues

Article VII – The organization shall be authorized to collect annual an annual social fee from its members. A donation of \$25.00 or any larger or smaller amount authorized by the majority of

the membership at any duly noticed meeting. All members will remain in good standing regardless of dues participation or level of participation based on financial need. All members of the clergy including active and retired priests, priests in residence, deacons, seminarians and anyone studying to enter the diaconate shall be excused from payment of dues.

Fiscal year and financial accounts

Article VIII - The fiscal year of the organization shall be July 1st through June 31st beginning on July 1, 2021.

The treasurer shall be authorized to maintain both an operational ledger to provide for the revenues and expenses of the organization and a stewardship ledger which funds shall be segregated for philanthropic contributions. Distributions to the stewardship ledger and from the stewardship ledger shall be made only upon a majority vote of the membership of a duly noticed meeting. Any proposed distribution to or from the stewardship ledger shall be detailed in the notice of meeting at which it will be considered.

Potential Events and Activities coordinated by Men's Club

Golf Tournament - fundraiser

Men's Dufest Trivia – fundraiser (biennial)

Triathlon – fundraiser (golf, bowling,bags) (biennial)

Annual BBQ and/or Fish Fry – fundraiser

Soccer Tournament – stewardship (beer garden)

Schicker Tournament - stewardship (manage BBQ grill)

Parish Picnic – stewardship (manage BBQ grill, booth, washer tournament)

Men's Retreat - spiritual

Parish Grounds and workdays – stewardship

SVDP Food pantry support - stewardship

Poker Tourney - Club promotional event